

Euro-Centrum Science and Technology Park, Limited Liability Company further to the procurement procedure number [Z-22/V/2015/PNT](#) for:

**“Delivery of office supplies”**

with relation to the Project entitled "Foundation of Euro-Centrum Science and Technology Park - Development and Application of New Technologies in the Field of Energy Conservation and Renewables"; implemented within the framework of Priority Axis 5: Diffusion of Innovation; Measure 5.3: Support for Innovation Centres of the Innovative Economy Operational Programme; Co-financed with the European Union funds and the State Budget; with regard to the Financial Support Agreement dated 8<sup>th</sup> October 2010, number POIG.05.03.00-00-010/10-07 [POIG - Innovative Economy Operational Programme].

we kindly inform you that we received queries and comments to the above referred procurement procedure related documentation, which we address below:

- 1) List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required  
Information concerning the detailed scope of the procurement procedure is specified in the public procurement documentation posted on the website: [www.euro-centrum.com.pl](http://www.euro-centrum.com.pl).
- 2) Soft Copy of the Tender Document through email  
The Contracting Authority reminds that the public procurement documentation is available on the website as referred to in item 1), however the Contracting Authority undertakes to transmit the documentation by email directly to the Contractor.
- 3) Names of countries that will be eligible to participate in this tender  
The Contracting Authority explains that the contract award procedure is an open procedure and no geographical preference has been applied, therefore, all and any contractors interested in the contract award procedure may submit tenders - regardless of the country of origin.
- 4) Information about the Tendering Procedure and Guidelines  
The Contracting Authority first of all explains that the tender documentation is available on the website as referred to in item 1), and secondly, the Contracting Authority points out that this contract award procedure is a two-stage tendering procedure: submission of tenders and subsequent negotiations.
- 5) Estimated Budget for this Purchase?  
The Contracting Authority explains that the information on the value of the contract to be awarded constitutes commercial confidentiality and as such shall not be subject to any disclosure.
- 6) Any Extension of Bidding Deadline? **No.**
- 7) Any Addendum or Pre Bid meeting Minutes? **Yes.**

  
Justyna Kowacka  
Przedwodnicząca Komisji Przetargowej