

Katowice, 19.01.2023 r.

## TENDER REQUEST Z-1/I/2023/PNT

On behalf of the Science and Technology Park "Euro-Center" Sp. z o.o., based in Katowice, implementing the project entitled. "HOW FAR & FAST CAN WE GO? ACCELERATING JUST ENERGY TRANSITION IN CEADIR-LUNGA" (UNDP/IRH-CFP-202205 PCF) within the framework of the Summer 2022 Call for Proposals to the Polish Challenge Fund program, we hereby invite you to submit price offers in the following scopes within the framework of the proceedings "Provision of consulting services in the Municipality of Ceadir-Lunga, Moldova" conducted jointly under number Z-1/I/2023/PNT.

### I. Subject of the contract:

1. Contractors may submit a bid for one or more scopes, as follows:

- 1) **Scope No. I** - written review of legal regulations in Moldova in the field of: public procurement, trading of electricity from photovoltaic installation in Moldova (licenses, connections to the electricity grid - (max. 2 days of oral consultancy for the PNT EC Project Team and submission of a written study of up to 5 A4 pages)
- 2) **Scope nr II** - expert opinion on the monitoring of public procurement in Ceadir - Lunga , including, among other things, recognition of the functioning of the Municipality's website or other publication where tender documents such as inquiries, responses, tender results are posted - (max. 2 days of oral consultancy for the PNT EC Project Team and submission of a written study of up to 5 A4 pages)
- 3) **Scope nr III** - overview of the photovoltaic market in Moldova on: photovoltaic manufacturers, installers, prices, technologies, products, overview / list of RES installations / public customers already existing in Moldova or Gagauzia region)- (max. 2 days of oral consultancy for the PNT EC Project Team and submission of a written study of up to 5 A4 pages)
- 4) **Scope nr IV** - analysis of securing the business trip of the Employer's delegation to Moldova including:
  - a) list of telephone numbers for emergency services and Polish diplomatic services
  - b) description of customs regarding greetings and gifts
  - c) recommendations for local transportation and accommodation, along with assistance in booking a hotel, car and driver available during the visit of the Contracting Authority's delegation to Moldova (max. 4 days/visit consulting for the PNT EC Project Team and submission of a written study of up to 5 A4 pages). The Contractor plans to make four (stages) visits to Moldova.



2. The bid shall be accompanied by a professional resume of the Contractor confirming that the Contractor in the last 3 years has knowledge and experience:
  - a) from Scope No. I: legal education (minimum bachelor's degree) and knowledge of public procurement regulations applicable in Moldova,
  - b) from Scope No. II: legal education (minimum bachelor's degree) and experience in monitoring public procurement in Moldova,
  - c) from Scope No. III: legal education (minimum bachelor's degree) and knowledge of the photovoltaic market in Moldova,
  - d) from Scope No. IV: higher education (minimum bachelor's degree) and experience in organizing official state visits.
3. The contracting authority informs that the expertise of Scope I, III should be performed by February 17, 2023. The expertise of Scope II, IV should be performed in the period February 2023-June 2023.
4. The Procuring Entity informs that it will negotiate with only one Contractor who, in response to the request for quotation, submits the most favorable offer for a given scope of the subject matter of the contract. This means that the Contracting Authority will negotiate separately for each scope of the contract. The Contracting Authority explains that a given Contractor may submit a bid for one, some or all scopes of the subject matter of the contract. At the same time, the Contracting Authority stipulates that the Contractor is obliged to personally perform the subject matter of the contract. Negotiations will be conducted remotely or by telephone in Polish or English..
5. The only criterion for selection of the bid is the bid price - 100%. Bids will be evaluated for each scope separately.
  - 1) **Bid evaluation criteria: gross price for the execution of the subject of the given scope and stage of the subject of the contract.**
  - 2) The bid price takes into account all obligations of the Contractor, it must be stated in USD digitally. The price stated in the bid should include all costs and components related to the execution of the contract in accordance with Annex No. 1.
  - 3) The contractor shall quote a lump sum price in his bid.
  - 4) Payment term of the Contractor's remuneration: 14 days from the date of delivery of the bill/invoice issued on the basis of the acceptance protocol signed without comments.
  - 5) Upon signing the protocol of acceptance of the performance of the service, the Contractor shall transfer to the Ordering Party the author's economic rights (together with the right to exercise derivative rights) to the works created and used in the performance of this service, under the terms and conditions specified in the contract.
6. The Contractor shall be obliged to attach to its offer a statement on the absence of personal and capital ties in accordance with **Appendix No. 2.**



7. The Contractor, in the course of providing the service, shall be required to familiarize itself with and strictly adhere to the principles of signage and accessibility in accordance with the Communication & Visibility Guidelines of the Polish Challenge Fund.

The Contracting Authority stipulates that, in accordance with the grant agreement applicable to it, any conclusion of a contract for the performance of a given scope of the contract shall be preceded by seeking the prior approval of The United Nations Development Programme for the selection of the contractor in question. In doing so, the Contracting Authority hereby informs that The United Nations Development Programme shall have the right, in its sole

discretion, to review the qualifications of any subcontractor and reject any proposed subcontractor that The United Nations Development Programme reasonably determines is not qualified to perform its obligations under the Contract. Any rejection of a particular subcontractor shall not give rise to any claim against the Contracting Authority, of which the Contractor has been informed and which the Contractor accepts.

## II. Place and deadline for submission

Bids should be sent/submitted in Polish or English by the deadline of 26.01.2023 until 15:00 to the Contracting Authority's address, i.e. 40-568 Katowice, 103 Ligocka Street, building No. 3, secretariat, or electronically to the email address: [p.bialas@euro-centr](mailto:p.bialas@euro-centr)

DYREKTOR CENTRUM  
INNOWACJI I KOMPETENCJI

Patryk Białas



